

Date: 23/04/2025

NOTICE FOR FORM FILLING OF ATKT/FAILURE EXAM

June-2025 examination of

First Year B.A./B.COM. (Semester I)-NEP Pattern

Students of above-mentioned courses who have failed/ATKT (**Internal and/or External**) in **December 2024** or earlier examinations, are required to fill ATKT Examinations form **online** to appear for the above-mentioned examination. **ATKT forms will be available at myaccount.somaiya.edu from 24th April 2024.** Students are required to **fill the online ATKT form** by following the below mentioned steps:

- ✓ Log in at: **myaccount.somaiya.edu**
- ✓ Enter your **SVV Net ID and password & Sign in** (in case of problem with SVV Net ID and password click on option 'forgot your password?')/ Contact College Computer Lab.
- ✓ Go to Option: '**Application Forms**' Select '**ATKT Application**'
- ✓ **Fill up the form completely with required information.**
- ✓ **Fill only those subject marks in which you have FAILED.**
- ✓ Read carefully and tick the '**declaration of proper form filling**'. And submit the form.
- ✓ Download the filled ATKT form, verify and check for any errors. In case of any errors reset the form & correct it, before the payment of fees.
- ✓ **Students can not reset the ATKT form once fees paid.**
- ✓ After the correct ATKT form submission, follow the instructions for **online fees payment*** and pay the exact amount of fees as stated below.

*Fees (Rs.) PER SEMESTER for all the above-mentioned courses		
1 subject fail: Rs. 341/-	2 subjects fail: Rs. 623/-	3 or more subjects fail: Rs. 1,326/-

➤ Pay the requisite fees & also download the payment receipt.

❖ If any **student fail to fill the ATKT form till the final scheduled date** of submission, He/She **will not be allowed to appear for the said examination.**

❖ Students should take note of the following dates.

Dates of Online ATKT form filling and online Fees payment	24/04/2025 to 04/05/2025
Dates of Online ATKT form filling with late fee of Rs. 500 per form and online Fees payment	05/05/2025 to 09/05/2025

❖ Students kindly note that **filling of ATKT forms will not be allowed after the above-mentioned dates.** **(P.T.O)**

❖ All students those who have **failed in Internal for Semester-I** in Dec.-2024 **examination** are requested to **contact** the concerned Faculty **(along with the examination fee receipt of ATKT examination June 2025)** for **Internal Project from 13/06/2025 to 20/06/2025** and **submit** the same to the respective Faculty.

Sd/-

Principal

CC TO : Office, Notice Board & Staff Common Room

FAQs

- 1) In case of any query students can communicate on below email ID:
studentinfo.exam@somaiya.edu
- 2) In case students forgets his/her SVV Net ID and password student can communicate on <https://bit.ly/3wlhgWo>
- 3) There is **NO REFUND** of the **FEES** in any Circumstances.